



# SpacePlan Privacy Policy

Effective Date: 23.08.2023

## 1. Introduction

Welcome to SpacePlan ("we," "our," or "us"). We are committed to protecting your privacy and ensuring the security of your personal information. This Privacy Policy outlines our practices regarding the collection, use, and disclosure of your personal information when you visit and interact with our website. By accessing or using our website, you agree to the terms of this Privacy Policy.

## 2. Information We Collect

We may collect various types of information, including:

**Personal Information:** This includes information that can identify you as an individual, such as your name, email address, contact details, and other similar information that you provide voluntarily.

**Usage Data:** We automatically collect information about how you interact with our website. This may include your IP address, browser type, operating system, referring URLs, pages visited, and the dates and times of your visits.

## 3. How We Use Your Information

We may use your personal information for various purposes, including:

Providing and improving our services.

Sending you updates, newsletters, or marketing materials (if you've subscribed to them).

Responding to your inquiries or customer support requests.

Analyzing usage trends and improving the functionality of our website.

Complying with legal obligations.

## 4. Cookies and Tracking Technologies

We use cookies and similar tracking technologies to collect and store information about your usage of our website. You can manage your cookie preferences through your browser settings. For more information, please refer to our Cookie Policy (if applicable).



## 5. Disclosure of Your Information

We do not sell, trade, or otherwise transfer your personal information to third parties without your explicit consent, except in the following cases:

**Service Providers:** We may share your information with third-party service providers who assist us in operating our website and providing our services.

**Legal Compliance:** We may disclose your information if required by law, court order, or government request.

## 6. Data Security

We implement reasonable security measures to protect your personal information from unauthorized access, alteration, disclosure, or destruction. However, no method of data transmission over the internet is completely secure, and we cannot guarantee the security of your information.

## 7. Your Rights

You have the right to access, correct, or delete your personal information that we hold. You can exercise these rights by contacting us at [contact@email.com]. We will respond to your request within a reasonable timeframe.

## 8. Children's Privacy

Our website is not intended for children under the age of 13. We do not knowingly collect or store personal information from children under 13. If you are a parent or guardian and believe that your child has provided us with personal information, please contact us to have that information removed.

## 9. Changes to this Privacy Policy

We may update this Privacy Policy from time to time. The "Effective Date" at the top of the policy indicates when the latest changes were made. We encourage you to review this policy periodically.

## 10. Contact Us

If you have any questions, concerns, or requests regarding this Privacy Policy, please contact us at [hello@spaceplan.co.nz](mailto:hello@spaceplan.co.nz)



By using our website, you agree to the terms outlined in this Privacy Policy.

Last updated on 23.08.2023.